WRITTLE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 1 June, 2015, 7.30pm in the Parish Office

Members		✓= Present		A = Apologies
Mr C Hibbitt	***(CHAIR)***	✓	Mrs A Reid	✓
Mr R Bray	***(VICE CHAIR)***	✓	Mr T Sach	✓
Mrs S Bell		✓	Mr R Schmid	✓
Mr A Carter		✓	Mrs R Smith	✓
Mr P Costello		✓	Mr M Townley	✓
Mr P Delaney		✓	Mrs W Walker	✓

In Attendance		✓= Present		A = Apologies
Cllr J F Aldridge	***(ECC)***	✓	Mr D Walker ***(CLERK)***	✓
Cllr T Roper	***(CCC)***	✓	Mrs L Fox ***(ADMIN ASST)***	A
1 member of the public				

ACTION

1. PUBLIC FORUM

1.1 NOTED it was **noted** that the member of the public was interested in an update of the future of Longmeads House.

2. COUNTY & CITY COUNCILLORS COMMENTS AND REPORTS

2.1 Essex County Council Observations – Cllr J Aldridge

2.1.1 NOTED it was **noted** Cllr Aldridge had made contact with Andy Turner, Design Engineer at ECC Highways and requested further information on why there had been such long delays on the completion of the additional lay-by in Lordship Road and the lack of progress on the proposed work outside Hylands School. He was advised that the completion of the design on the lay-by was now June 19th and Chelmsford Road was June 30th.

2.1.2 NOTED it was **noted** that Cllr Aldridge was very concerned that the lay-by had been approved and funds made available about 1 year ago and design was still not completed.

2.1.3 NOTED it was **noted** that the estimated completion of widening the footpath in Chelmsford Road was August 3rd but no dates were available for the installation of Wig Wags. Cllr Aldridge advised Andy Turner that the whole project needed to be completed before the School term started in September 2015.

2.1.4 NOTED it was **noted** that there is still no date for the installation of the posts for the Wig Wags or for the power connection by UK Power Networks.

2.1.5 NOTED it was **noted** that the Essex Chronicle had been in contact with a Parents Action Group from Hylands School and would be contacting Hylands School regarding an article on these delays for a future edition. Mr C Hibbitt confirmed that he had also received a call from the Essex Chronicle that day.

2.2 NOTED it was **noted** that there had still be no action taken on repairing the very large pothole in Loves Walk despite it being reported on several occasions.

2.3 NOTED it was **noted** that there had been another request from a resident that the speed of traffic along the A414 should be limited to 40 mph.

2.4 Chelmsford City Council Observations – Cllr A Sach & Cllr T Roper

2.4.1 NOTED no report was presented at the meeting.

3. APOLOGIES FOR ABSENCE

3.1 NOTED apologies were **noted** as above.

4. MINUTES OF THE LAST MEETING

4.1 AGREED the minutes of the Writtle Parish Council meeting held on 18th May 2015 were **agreed** as an accurate record.

4.2 AGREED it was proposed by Mr M Townley and seconded by Mrs A Reid that the **agreed** minutes be approved and signed.

5. PROGRESS CHECK

5.1 NOTED it was **noted** that some of the actions have been repeated on the Action List and this should be reviewed and corrected.

5.2 NOTED it was **noted** that the date of the proposed Allotment Walk should be changed so that Mrs A Reid could attend.

5.3 NOTED it was **noted** that Mr Walker would invite the Chief Executive of J's Hospice to attend the next meeting in July.

5.4 NOTED it was **noted** that Mr Walker would contact Craig Brewster of Chelmsford City Council regarding the cleaning and re-staining of benches around The Green

5.5 NOTED it was **noted** that Mr M Townley and Mr R Schmid would be meeting next week to discuss the Bye Laws

5.6 NOTED it was **noted** that Mrs A Reid and Mr A Carter has calculated the number of posts required around the main Green and St Johns Green

5.7 NOTED it was **noted** that vacant allotment plots are being advertised on Writtle Voice

5.8 NOTED it was **noted** that Baroness Platt of Writtle has sponsored a tree on The Green following the storm in 1987. It was agreed that a plaque should be place by this tree commemorating her life.

5.9 NOTED it was **noted** that her daughter, Vicky Platt, was pleased that the suggestion that the new Community Centre should be named after her mother.

5.10 NOTED it was **noted** that the next pavement inspection by ECC Highways

should be made with a representative from Writtle Parish Council in attendance.

5.11 NOTED it was **noted** that the posts for the new Speed Indicator Devices had still not been installed. Mr M Townley to contact ECC Highways for an update.

5.12 NOTED it was **noted** that Mr C Hibbitt and Mr D Walker would be meeting t the three potential new Cllrs on Tuesday June 9th.

5.13.1 NOTED it was **noted** that Mr and Mrs Hibbitt and Mr and Mrs Walker attended the 10 year celebration of the Raw Cafe. Writtle Parish Council were Guests of Honour and had front row seats and nothing started until they arrived. There was a slide show covering the 10 year period, a talent show and auction raising funds for them.

5.13.2 NOTED it was **noted** that there were many current and past members together with a number of parents and helpers, some of which sent their contributions from overseas.

5.13.3 NOTED it was **noted** that Cllr Aldridge advised that there would be awards available to assist achievers like this and he would investigate.

5.14.1 NOTED it was **noted** that the Highways & Transport Committee had walked around the village to review the current parking conditions following information received from the South Essex Parking Partnership. It was felt that few of the recommendations in the report would work, the only ones to consider would by the Disabled Bay outside the Library but this should be reduced to just one and the additional 3 car bay near to the Indian Restaurant. Mr Walker to pass this Information back to SEPP. Following this review the Parish Council reaffirmed that it does not support the introduction of permit parking in the village.

5.14.2 NOTED it was **noted** that the Bridge Street Lounge and Grill had been contacted by the Planning Enforcement Team regarding a number of issues but one that should be supported was the increase in car parking that would reduce the pressure in the car park and around The Green.

6. DECLARATIONS OF INTEREST

6.1 NOTED there were no declarations of interest.

7. THE FUTURE OF LONGMEADS HOUSE

7.1 NOTED it was **noted** that there had been no further progress since the previous meeting

8. FINANCIAL REPORT AT MAY 14th 2015

20.1 AGREED the Committee **agreed** the Financial Report of May 14, 2015.

20.2 AGREED it was proposed by Mrs R Smith and seconded by Mr M Townley and and unanimously **agreed** that the receipts and payments made between April 15, 2015 and May 14, 2015 be approved and signed.

9. BANKING FACILITIES

9.1 NOTED it was **noted** that Parish Council's are happy to leave the current cheque payment system in place instead of going to an online payment system. This is to be reviewed in 12 months time.

10. RECEIPT OF COMMITTEE REPORTS

10.1 NOTED it was **noted** that the following Committee Reports were accepted:-

a. Clerks Report at May 14, 2015
b. Planning & Development Committee Meeting – May 20, 2015
c. Playing Fields Committee Meeting – May 20, 2015

11. COUNCILLORS QUESTION TIME

11.1 NOTED it was **noted** that there were no further comments.

12. ANY OTHER REPORTS

12.1 NOTED it was **noted** that Writtle Open Gardens is being held on Sunday June 21, 2015.

12.2 NOTED it was **noted** that Mrs R Smith would be attending a Bus Strategy meeting later this month

12.3 NOTED it was **noted** that the suggestion to make the slip road from The Green into Ongar Road an Access / Buses only was not acceptable but the preferred option was to make it a No Right Turn into Ongar Road

12.4 NOTED it was **noted** that a resident had requested that thought be given to the naming of the stretch of road from Back Road to the Ongar Road but Writtle Parish Council do not agree with this as it is already included in Back Road.

13. DATE OF THE NEXT MEETING

25.1 NOTED the Committee **noted** that the next meeting of Writtle Parish Council will be held on Monday July 6, 2015 at 7.30pm in the Parish Office.

25.2 NOTED it was **noted** that agenda items should be submitted to the Clerk before Friday June 26, 2015.

MEETING CONCLUDED 8.40pm

Signed: _____

For and on behalf of Writtle Parish Council

Date: _____