



## **WRITTLE PARISH COUNCIL**

Parish Office, The Green, Writtle, CM1 3DT      Tel: 01245 420066

[www.writtle-pc.gov.uk](http://www.writtle-pc.gov.uk)

### **ALLOTMENTS - THE SCHEDULE**

#### **1. Trees**

- 1.1 The Tenant shall not without the written consent of the Council cut or prune any timber or other trees, apart from recognised pruning practices of fruit trees.
- 1.2 The Tenant shall not plant any trees other than dwarf fruiting trees or fruiting bushes without the prior consent of the Council.

#### **2. Hedges and Paths**

- 2.1 The Tenant shall keep every hedge that forms part of the boundary of his Allotment Plot properly cut and trimmed, all pathways between plots trimmed and well maintained, keep in repair any other fences and any other gates or sheds on this allotment plot.
- 2.2 The Tenant shall not use any barbed/razor (or similar) wire for a fence adjoining any path set on the Allotment Site.
- 2.3 Public paths and haulage ways (roads) must be kept clear at all times.
- 2.4 All paths must be kept to a minimum of 60cm between each plot. Tenants are asked not to dig into the pathway to gain more land to cultivate and will be asked to reinstate the pathway they have destroyed.
- 2.5 The Council will cut the main roadways between the plots on the allotment site but as a tenant you are responsible for the maintenance of the footpath surrounding your plot.

#### **3. Security**

- 3.1 The tenant shall be issued with a key (if applicable) to access the Chase allotment site by car. No replicas to be made. No key to be passed to anyone other than the person authorised by the Tenant to work on his allotment plot under paragraph 5 of the agreement.
- 3.2 The key is to be used by the Tenant only or by an authorised person under paragraph 5 of the Agreement.
- 3.3 The main access gate shall be closed and locked at all times. Please ensure that the gate is locked at all times after you enter and after you leave the allotment site.
- 3.4 No vehicle access is allowed over the winter months to either site, during this time the main access gate will be locked by the Parish Council.

#### **4. Inspection**

- 4.1 Any member or officer of the Council shall be entitled at any time when directed by the Council to enter and inspect the allotment plot.

## **5. Water/Bonfires**

- 5.1 The Tenant shall practice sensible water conservation, utilise water butts on sheds and other buildings and consider mulching as a water conservation practice.
- 5.2 From 1 December 2022, bonfires have been banned from the allotments. It is recommended that young green crop residue be composted and older crop residue taken home to your brown bins.

## **6. Dogs**

- 6.1 The Tenant shall not bring or cause to be brought onto the allotment site any dog unless it is held at all times on a leash, and remains on the Tenants plot only. Any fouling to be removed and disposed of offsite by the Tenant.

## **7. Livestock**

- 7.1 Except with the prior written permission of the Council, the Tenant shall not keep any animals or livestock on the allotment plot save rabbits and hens (no Cockerels) to the extent permitted by the allotments act 1950, section 12. Any livestock allowed may only be kept in number and conditions specified by the Council.
- 7.2 With the prior written permission of the Council, the Tenant may keep a bee hive on their allotment plot, subject to conditions specified by the Council.
- 7.3 Livestock must be kept so that they are not prejudicial to health or a nuisance.

## **8. Buildings and Structures**

- 8.1 Sheds are permitted on the allotments and the Tenant must seek written permission of the Council before they erect any shed or building. The maximum size of shed that will be allowed is a 6ft x 4ft shed in natural wood colours. Tool sheds can also be used as an alternative to a full size shed.
- 8.2 Only glass substitutes such as polycarbonate, Perspex or other alternatives may be used in any permitted structures.
- 8.3 If the Tenant erects a shed or building with permission of the Council, it is the Tenant's responsibility to dismantle and remove any buildings when the tenancy is terminated. If this is to be removed by the Council, the removal costs will be billed to the tenant. If an arrangement is made by a new tenant to retain the shed on the plot then he becomes similarly responsible.

## **9. General**

- 9.1 The Tenant shall not deposit or allow other persons to deposit on the allotment plot any refuse or decaying matter (except manure and compost in such quantities as may

reasonably be required for use in cultivation) or place any matter in the hedges or ditches or surrounding the allotment site.

9.2 The Tenant must cover any manure on the allotment plot which has not been dug in.

9.3 All non compostable waste to be removed from the site by the tenant.

9.4 The Tenant shall not utilise carpets or underlay on the allotment.

## **10. Chemical, Pests, Disease and Vermin**

10.1 Only commercially available products from garden or horticultural suppliers (no agricultural or professional horticultural products) shall be used for the control of pests, diseases or vegetation.

10.2 When using any sprays, fertilisers, the Tenant must:

10.2.1 Take all reasonable care to ensure that adjoining hedges, trees and crops are not adversely affected and must make good or replant as necessary should damage occur.

10.2.2 So far as possible select and use chemicals, whether for spraying, seed dressing, or for any other purpose whatsoever, that will cause the least harm to members of the public, game birds and other wildlife, other than vermin and pests.

10.2.3 Comply at all times with current regulations on use of such sprays and fertilisers.

10.3 The use and storage of chemicals must be in compliance with all the relevant legislation.

10.4 Any incidence of vermin (rats) on the allotment site must be reported to the Council.

## **11. Notices**

11.1 The allotment plot should be clearly numbered at the end nearest the main roadways. A board painted in white gloss paint with black numbers on is the simplest and clearest method.

11.2 The Tenant shall not erect any notice or advertisement on the allotment plot without prior consent of the Council.

## **12. Car Parking**

12.1 Only the Tenant or persons acting for them shall be permitted to bring cars onto the site and should not obstruct the haulage way at any time.