WRITTLE PARISH COUNCIL

Clerk to the Council – Lauretta Fox
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Councillors are summoned to attend the meeting of the Writtle Parish Council Executive & Finance Committee that will be held on Monday, 27 February at 7.30pm in the Parish Office

Distribution: Members of Writtle Parish Council as follows:
Councillors: C Sloman (Chair), I Nicholls (Vice Chair), S Bell, P Cracknell, S Emery, S Massey

The press and the public are cordially invited to attend

AGENDA

E&F22/23.53 **Public Forum.** There will be 15 minutes available for public question time limited to 2 minutes maximum per person.

E&F22/23.54 **Apologies for absence.** The Clerk to advise of apologies for absence

E&F22/23.55 **Minutes of the last meeting.** The Chairman to ask for a proposer and seconder to approve the minutes of the meetings held on 21 November 2022 as a true and correct record (Appendix 1).

E&F22/23.56 **Declaration of Interests.** All members are reminded that they must disclose any interest that they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her of it.

E&F22/23.57 **Progress check.** To discuss any outstanding E&F actions (Appendix 2).

E&F22/23.58 **2022/23 Budget.** To consider any additional expenditure requests (Appendix 3)

E&F22/23.59 **Ear Marked Reserves (EMR's).** To agree the EMR's to be transferred for 2023/24 (Appendix 4).

E&F22/23.60 **Payments.** To confirm the authoriser for April's bank payments.

E&F22/23.61 **Litter picker.** To agree next steps for a litter picker in the village.

E&F22/23.62 **Pension rate.** To note the 1.5% increase in employer pension contribution.

E&F22/23.63 **Writtle Archives rent.** To receive an update on the recent meeting held with the Christian Centre regarding a long term partnership (Appendix 5).

E&F22/23.64 **Community Governance Level 4.** To note the Clerk's completion of the CertHE Community Governance course.

E&F22/23.65 **Date of the next meeting.** The next meeting is on Monday, 12 June 2023

Signed *Lauretta Fox* **Date** 22 February 2023