WRITTLE PARISH COUNCIL
Parish Office, The Green, Writtle,
Chelmsford, Essex, CM1 3DT
Tel: 01245 420066 Email clerk@writtle-pc.gov.uk
www.writtle-pc.gov.uk

Councillors are summoned to attend the Parish Council Meeting on Monday, 5 September 2022 at 7.30pm in the Parish Office, The Green, Writtle, CM1 3DT

AGENDA

PC.22/23.93 **Presentation on Community Resilience, Karen Buttress Community Safety Lead Officer, Chelmsford City Council**

PC.22/23.94 **Public Forum.** Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the Chairman of the meeting.

PC.22/23.95 **Apologies for absence.** The Clerk to advise of apologies for absence.

PC.22/23.96 **To approve the minutes of the meeting held on 4 July.** To approve the minutes of the meeting held on 4 July 2022 as a true and correct record (Appendix 1).

PC.22/23.97 **Declaration of Interests.** All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.

PC.22/23.98 **Community Resilience**. To agree the emergency resilience and consider any training requirements in the future (Appendix 2a, 2b)

PC.22/23.99 **Farmers Market/Jazz Festival.** To consider the proposal (Appendix 3a, 3b)

PC.22/23.100 **Progress check.** A brief update on actions from the last meeting (Appendix 4).

PC.22/23.101 **Financial reports.** To receive the accounts and agree payments of July and August 2022. To receive the latest bank reconciliations (Appendices 5a, 5b, 5c, 5d).

PC.22/23.102 **Operation London Bridge.** To consider any actions (Appendix 6a, 6b)

PC.22/23.103 **Model Code of Conduct.** To consider the adoption of the LGA's code of conduct. (Appendix 7a, 7b, 7c)

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PC.22/23.104 **Local Plan.** To consider the council's response to the Issues and Options Consultation (Appendix 8)

PC.22/23.105 **Rebuild Cost Assessment Survey on council buildings.** To receive an update (Appendix 9a, 9b)

PC.22/23.106 **Christmas Tree Festival.** To form a working party for the council's contribution.

PC.22/23.107 **All Saints Church car park.** To consider the proposal (Appendix 10).

PC.22/23.108 **Committee Reports**: to receive minutes or written report from Committees:-

1. Planning and Development (Cllr Bell)
2. Environment (Cllr Gannicott)
3. Highways & Transport (Cllr Cracknell)
4. Playing Fields (Cllr Emery) (Appendix 11)
5. Library (Cllr Nicholls)
6. Clerks Report (Appendix 12)

PC.22/23.109 **Working party updates and specific projects**

1. Warren Farm Development Working Party (Cllr Hibbitt)
2. Writtle Community Association (Cllr Schmid) (Appendix 13)
3. Writtle Mill (Cllr Bell)
4. North-West Action Group (Cllr Hibbitt/Cllr Sloman) (Appendix 14)

PC.22/23.110 **To receive written reports of external meetings attended by any Parish Councillor or officers**
Cllr Cracknell (Appendix 15)

PC.22/23.111 **To receive written reports from County and City Councillors.** Questions to the councillors

PC.22/23.112 **Items for inclusion in the next agenda.**

PC.22/23.113 **Exclusion of Press and Public**
The Parish Council is recommended to approve the following resolution:
In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 the Press and Public be excluded from the meeting for the duration of the following item(s) on the basis that the information to be disclosed would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

PC.22/23.114 **Memorial Bench.** To consider the report regarding the memorial bench on the Green (Appendix 16a, 16b, 16c)

PC.22/23.115 **Date of the next meeting.** The next meeting is on Monday, 3 October 2022 at 7.30pm

Signed *Lauretta Fox* **Date** 31 August 2022