WRITTLE PARISH COUNCIL
Parish Office, The Green, Writtle,
Chelmsford, Essex, CM1 3DT
Tel: 01245 420066 Email clerk@writtle-pc.gov.uk
www.writtle-pc.gov.uk

Councillors are summoned to attend the Parish Council Meeting on
Monday, 7 November 2022
at 7.30pm in the Parish Office, The Green, Writtle, CM1 3DT

Lauretta Fox, Parish Clerk
2 November 2022

Distribution: Members of Writtle Parish Council as follows:
Councillors: C Sloman (Chair), I Nicholls (Vice Chair), S Bell, R Bray, A Carter, P Cracknell, J Denham, S Emery, L Gannicott, C Hibbitt, T Kinloch, S Massey, J Rayner, R Schmid, W Walker

AGENDA

PC.22/23.143 Apologies for absence. The Clerk to advise of apologies for absence.

PC.22/23.144 Declaration of Interests. All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.

PC.22/23.145 Public Forum. Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the Chairman of the meeting.

PC.22/23.146 To approve the minutes of the meeting held on 3 October. To approve the minutes of the meeting held on 3 October 2022 as a true and correct record (Appendix 1).

PC.22/23.147 Progress check. A brief update on actions from the last meeting (Appendix 2).

PC.22/23.148 Financial reports. To receive the accounts and agree payments of October 2022. To receive the latest bank reconciliations (Appendices 3a, 3b, 3c).

PC.22/23.149 Internal Audit. To note the Interim Audit report (Appendix 4).

PC.22/23.150 Traffic on Paradise Road. To consider the correspondence regarding the recent congestion along Paradise Road.

PC.22/23.151 The Green. To receive an update on the additional bollards around the Green.

PC.22/23.152 Action Plan. To note the action plan recently agreed at the E&F Committee (Appendix 5).

PC.22/23.153 Play Areas at Oxney Green and Paradise Road. To consider the report (Appendix 6).

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PC.22/23.154 Junior Parish Council. To receive an update.

PC.22/23.155 Writtle Archives. To receive an update.

PC.22/23.156 Summer Fete. To consider the fete for 2023.

PC.22/23.157 Remembrance Day Service at the War Memorial. To consider any actions required.

PC.22/23.158 Thank You Award. To consider the award for 2023.

PC.22/23.159 Rebuild Cost Assessment. To note the report (Appendix 7).

PC.22/23.160 Essex & Herts Air Ambulance. To consider the correspondence (Appendix 8).

PC.22/23.161 Committee Reports: to receive minutes or written report from Committees:-

1. Planning and Development (Cllr Bell)
2. Environment (Cllr Massey)
3. Highways & Transport (Cllr Cracknell)
4. Playing Fields (Cllr Emery)
5. Library (Cllr Nicholls)
6. Clerks Report

PC.22/23.162 Working party updates and specific projects

1. Warren Farm Development Working Party (Cllr Hibbitt)
2. Writtle Community Association (Cllr Schmid)
3. Writtle Mill (Cllr Bell)
4. North-West Action Group (Cllr Sloman/Cllr Hibbitt)
5. Update from Special Sergeant James Stocker

PC.22/23.163 To receive written reports of external meetings attended by any Parish Councillor or officer.

PC.22/23.164 To receive written reports from County and City Councillors. Questions to the councillors

PC.22/23.165 Items for inclusion in the next agenda.

PC.22/23.166 Exclusion of Press and Public

The Parish Council is recommended to approve the following resolution:
In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 the Press and Public be excluded from the meeting for the duration of the following item(s) on the basis that the information to be disclosed would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

PC.22/23.167 Lease with WSSC. To receive an update.

PC.22/23.168 Date of the next meeting. Monday, 5 December 2022 at 7.30pm