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WRITTLE PARISH COUNCIL

Clerk to the Council – Lauretta Fox
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Councillors are summoned to attend the meeting of the Writtle Parish Council Executive & Finance Committee that will be held on Monday, 10 June 2024 at 7.30pm in the Parish Office

Distribution: Members of Writtle Parish Council as follows:
Councillors: I Nicholls (Chair), M Evans (Vice Chair), P Cracknell, S Massey, J Milligan

The press and the public are cordially invited to attend

AGENDA

E&F24/25.01 **Public Forum.** There will be 15 minutes available for public question time limited to 2 minutes maximum per person.

E&F24/25.02 **Apologies for absence.** The Clerk to advise of apologies for absence

E&F24/25.03 **Minutes of the last meeting.** To consider and approve the minutes of the meeting held on 15 January 2024 as a true and correct record (Appendix 1).

E&F24/25.04 **Declaration of Interests.** All members are reminded that they must disclose any interest that they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her of it.

E&F24/25.05 **Deposit account.** To receive an update.

E&F24/25.06 **Local Council Award Scheme.** To receive an update.

E&F24/25.07 **Community Infrastructure Levy (CIL).** To consider the CIL funding and expenditure (Appendix 2).

E&F24/25.08 **WSSC Request.** To consider the funding request (Appendix 3a, 3b)

E&F24/25.09 **Monthly Bank Payments.** To agree the next 6 month rota for bank approvals (Appendix 4).

E&F24/25.10 **Date of the next meeting.** The next meeting is on Monday, 14 October 2024.

Signed *Lauretta Fox* **Date** 5 June 2024