WRITTLE PARISH COUNCIL

EXECUTIVE AND FINANCE COMMITTEE

Minutes of the meeting held on Monday, 10 June 2024 at 7.30pm in the Parish Office, The Green Writtle, CM1 3DT

Members

Mr I Nicholls	✓	***(CHAIR)***	Mr J Milligan	✓	
Mrs S Massey	✓		Mr M Evans	✓	***(VICE CHAIR)***
Mr P Cracknell		✓			

In Attendance

Mrs L Fox ✓ ***(CLERK)***

Members of the public 0

✓= Present X = Absent A = Apologies

ACTION

E&F24/25.01 Public Forum

There were no comments from the members of the public present.

E&F24/25.02 Apologies for absence

There were no apologies for absence.

E&F24/35.03 Minutes of the last meeting – 15 January 2024

The minutes of the Executive and Finance Committee meeting held on 15 January 2024 were **agreed** as a true and correct record.

E&F24/25.04 Declaration of Interests

It was **noted** that Cllr Milligan declared he was a Member of the Writtle Sports and Social Club and the Safeguarding Lead for the club and Rugby Club.

E&F24/25.05 Deposit account

The application would be submitted w/c 17 June 2024.

E&F24/25.06 Local Council Award Scheme

The application form for the Foundation Level had been submitted. The results would be received around 2 August 2024.

E&F24/25.07 Community Infrastructure Levy (CIL)

The level of CIL monies held by the parish council was considered. There were a number of unbudgeted projects that would/could require funding:

Archives Move

Planters on Long Brandocks

Wear Pond drainage

Knotweed by the pond
Basketball/Football surface refurbishment at Paradise Road
Outside lighting at WSSC and any other recommendations from EPC
Change of lighting in parish office following EPC

E&F24/25.08 WSSC request

WSSC had requested a 50% contribution towards the refurbishment works taking place in the mens/womens changing rooms at the club. The work being undertaken by G3 Construction was replacing like for like costing £19,720. A lot of the sanitaryware had been donated. The work was being carried out on behalf of WSSC. 50% amounted to £9860.

ACTION:

The committee recommended this be taken to full council for approval. Clerk to include on the July PCM agenda.

E&F24/25.09 Monthly Bank Payments.

The next 6 month rota for bank payments was agreed. Cllr S Massey would visit the office on Monday, 17 June to set up the banking app.

E&F24/25.10 Date of the next meeting.

The date of the next meeting was **agreed** to be 14 October 2024 at 7.30 pm.

MEETING CONCLUDED 8.55pm

Signed: _____

For and on behalf of Writtle Parish Council

Date: _____