WRITTLE PARISH COUNCIL
Parish Office, The Green, Writtle,
Chelmsford, Essex, CM1 3DT
Tel: 01245 420066 Email clerk@writtle-pc.gov.uk
www.writtle-pc.gov.uk

Councillors are summoned to attend the Parish Council Meeting on Monday, 3 March 2025 at 7.30pm in the Parish Office, The Green, Writtle, CM1 3DT

Lauretta Fox, Parish Clerk
26 February 2025

Distribution: Members of Writtle Parish Council as follows:

Councillors: R Bray, P Cracknell, J Denham, G Dobbs, S Emery, M Evans (Vice-Chair), M Jones, T Kinloch, E Massey, S Massey, J Milligan, I Nicholls (Chair), R Schmid, R Sidney, H Swan.

The press and public are cordially invited to attend.

AGENDA

PC.24/25.234 **Public Forum.** There will be 15 minutes available for public question time limited to 3 minutes maximum per person.

PC.24/25.235 **Apologies for absence.** The Clerk to advise of apologies for absence.

PC.24/25.236 **Minutes of the last meeting.** To consider and approve the minutes of the meeting held on 3 February 2025 PCM-250203-Minutes.pdf as a true and correct record.

PC.24/25.237 **Declaration of Interests.** All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.

PC.24/25.238 **Progress check.** A brief update on actions from the last meeting (Appendix 1).

PC.24/25.239 **To receive written reports from County and City Councillors.** Questions to the councillors.

PC.24/25.240 **Financial reports.** To receive the Summary-by-Cost-Centre-to-31.01.25.pdf and agree payments of February 2025. To receive the latest Bank-Rec-Summary-All-Accounts-to-31-Jan-2025.pdf. To note the bank reconciliation check has been carried out by Cllr Denham for Oct-Dec 2024.

PC.24/25.241 **Policies.** To review the Memorial-Plaque-Policy-.pdf and Memorial-Plaque-Application.pdf.

PC.24/25.242 **Annual Parish Meeting.** To receive an update.

PC.24/25.243 **Calendar of Meetings.** To note the meetings till June 2026 (Appendix 2).

PC.24/25.244 **Writtle Relief in Need.** To consider the report (Appendix 3).

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PC.24/25.245 **Investing in renewable energy co-operatives.** To consider possible investment in renewable energy co-operatives.

PC.24/25.246 **Electricity suppliers**. To consider the renewal of the electricity supplier for the parish office, the barn and the mini pillar on the Green (Appendix 4).

PC.24/25.247 **Norwich to Tilbury – Targeted Consultation Project Update**. To consider response. Norwich to Tilbury | Document library | National Grid ET

PC.24/25.248 **To consider response to the Greater Essex Devolution Consultation.** Greater Essex Devolution Consultation - Ministry of Housing, Communities and Local Government - Citizen Space

PC.24/25.249 **Committee Reports**: to receive minutes or written report from Committees:-

1. Planning and Development
2. Environment
3. Highways & Transport
4. Playing Fields
5. Clerks Report

PC.24/25.250 **Working party updates and specific projects**

1. Warren Farm Development Working Party
2. Writtle Community Association
3. Writtle Mill
4. North-West Action Group
5. WSSC Lease
6. Petanque Group (Appendix 5a,5b)
7. Writtle Archives
8. Youth Reps
9. The Green
10. CARDS Lease

PC.24/25.251 **To receive reports of external meetings attended by any Parish Councillor or officers** (Appendix 6)

PC.24/25.252 **Items for inclusion in the next agenda.**

PC.24/25.253 **Date of the next meeting.** Monday, 7 April 2025 at 7.30pm.