WRITTLE PARISH COUNCIL

EXECUTIVE AND FINANCE COMMITTEE

Minutes of the extra ordinary meeting held on Monday, 15 July 2024 at 6.30pm in the Parish Office, The Green Writtle, CM1 3DT

Members

Mr I Nicholls	✓	***(CHAIR)***	Mr J Milligan	✓	
Mrs S Massey	✓		Mr M Evans	✓	***(VICE CHAIR)***
Mr P Cracknell		✓			

In Attendance

Mrs L Fox ✓ ***(CLERK)***

Members of the public 0

✓= Present X = Absent A = Apologies

ACTION

E&F24/25.011 Public Forum

There were no comments from the members of the public present.

E&F24/25.012 Apologies for absence

There were no apologies for absence.

E&F24/35.13 Minutes of the last meeting – 10 June 2024

The minutes of the Executive and Finance Committee meeting held on 10 June 2024 were **agreed** as a true and correct record.

E&F24/25.14 Declaration of Interests

No interests were declared.

E&F24/25.15 Scoping Report

The contribution of £500 towards the scoping report being commissioned by the NW SW Parishes Group was agreed. The total cost of the report was £1870.

Action: To contact Cllr John Blake at Broomfield Parish Council *Clerk*

E&F24/25.16 Bench Refurbishment

It was agreed that the bench adopted as the children's memorial bench should be refurbished.

Action: To contact the contractor *Clerk*

E&F24/25.17 Exclusion of Press and Public. The Executive and Finance Committee recommended to approve the following resolution:

In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 the Press and Public be excluded from the meeting for the duration of the following item(s) on the basis that the information to be disclosed would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

E&F24/25.18 Handyman's contract. The proposed changes to the contract were agreed.

E&F24/25.19 Date of the next meeting.
The date of the next meeting was **agreed** to be 14 October 2024 at 7.30 pm.

MEETING CONCLUDED 7.12pm

Signed: _____
For and on behalf of Writtle Parish Council

Date: _____