

Writtle Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/07/2025		
	Cash in Hand 01/04/2025		153,147.65
	ADD Receipts 01/04/2025 - 31/07/2025		107,242.24
	SUBTRACT Payments 01/04/2025 - 31/07/2025		78,380.32
	Cash in Hand 31/07/2025 (per Cash Book)		182,009.57
B	Cash in hand per Bank Statements		
	Petty Cash 01/04/2024	0.00	
	Current Bank Account 31/07/2025	7,766.48	
	Deposit Bank Account 31/07/2025	92,162.24	
	Equals Card 31/07/2025	137.59	
	Barclaycard 28/06/2025	0.00	
	CCLA Deposit Fund 31/07/2025	81,943.26	
			182,009.57
	Less unrepresented payments		182,009.57
	Plus unrepresented receipts		
	Adjusted Bank Balance		182,009.57
	A = B Checks out OK		