



WRITTLE PARISH COUNCIL
Parish Office, The Green,
Writtle, Chelmsford, Essex CM1 3DT
Tel: 01245 420066 E-mail clerk@writtle-pc.gov.uk
writtle-pc.gov.uk

**Councillors are summoned to attend the Writtle Parish Council Environment Committee on
Monday, 12 October 2026 at 8.15pm in the Parish Office**

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Distribution: Members of Writtle Parish Council as follows:

Councillors: S Bolwell-Davies, J Denham (Vice Chair), T Kinloch, E Massey, S Massey (Chair), R Schmid, R Sidney

AGENDA

ENV.26/27.17 Public Forum. There will be 15 minutes available for public question time limited to 2 minutes maximum per person.

ENV.26/27.18 Apologies for absence. The Clerk to advise of apologies for absence.

ENV.26/27.19 Minutes of the last meeting. To consider and approve the minutes of the meeting held on [15 June 2026](#) as a true and correct record.

ENV.65/27.20 Declaration of Interests. All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.

ENV.26/27.21 Progress check. To receive an update on outstanding matters (Appendix 1).

ENV.26/27.22 Allotments

- To note the allotment report (Appendix 2).

ENV.26/27.23 Essex Local Nature Recovery Strategy. To consider the strategy (Appendix 3).

ENV.26/27.24 Annual Tree Week. To consider the Chelmsford City Council offer of a free tree (Appendix 4).

ENV.26/27.25 Tree Survey. To consider the quotes for the tree survey. (Appendix 5).

ENV.26/27.26 Oxney Hedge Cutting. To receive an update on the Oxney hedge cutting.



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ENV.26/27.27 Budgets for 2027-28. To consider additional expenditure for 2027-28. To consider the level of reserve required for the Wear Pond drainage (Appendix 6).

ENV.26/27.28 Any other items for the next agenda.

ENV.26/27.29 Date of the next meeting. The next meeting is on Monday, 15 March 2027 commencing at 8.15pm.

Signed *Lauretta Fox, Parish Clerk*

Date 7 October 2026