



WRITTLE PARISH
COUNCIL

Parish Office, The Green, Writtle, Chelmsford, Essex CM1 3DT
Tel: 01245 420066 E-mail clerk@writtle-pc.gov.uk
writtle-pc.gov.uk

Councillors are summoned to attend the Playing Fields Committee Meeting on Monday, 19 October 2026 at 8.15pm in the Parish Office, The Green, Writtle CM1 3DT

.....

Distribution: Members of Writtle Parish Council as follows:

Councillors: J Milligan (Chair), G Dobbs, S Emery (Vice Chair), R Hartley, M Jones, E Massey, S Massey, I Nicholls

AGENDA

PLA.26/27.26 Public Forum. There will be 15 minutes available for public question time limited to 3 minutes maximum per person.

PLA.26/27.27 Apologies for absence. The Clerk to advise of apologies for absence.

PLA.26/27.28 Minutes of the last meeting. To consider and approve the minutes of the meeting held on [20 July 2026](#) as a true and correct record.

PLA.26/27.29 Declaration of Interests. All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.

PLA.26/27.30 Progress check. To discuss any outstanding Playing Fields actions (Appendix 1).

PLA.26/27.31 Writtle Scouts. No agenda items.

PLA.26/27.32 Writtle CARDS. No agenda items.

PLA.26/27.33 Writtle Sports & Social Club.

- Grease-trap
- Drains
- Signage



**WRITTLE PARISH
COUNCIL**

Parish Office, The Green, Writtle, Chelmsford, Essex CM1 3DT

Tel: 01245 420066 E-mail clerk@writtle-pc.gov.uk

writtle-pc.gov.uk

- 4G Fence/gate
- Tennis request for land

PLA.26/27.34 Writtle Parish Council - Paradise Road

Scouts

- To request a change of padlock on the post between the hut and playground

CARDS

- To receive an update on the building works.

Pavilion

- To receive an update on the klargestester repairs.

Play Area

- To consider the further request regarding planting at the playground (Appendix 2).

Containers and Leases

- To receive an update on the containers situation and the renewal of the Sports and Social Club, Tennis Club and CARDS leases.

Grass cutting

- To review the grass cutting contract for 2027-28.

Trees

- To consider the request from the Rugby Club to cut back some trees.

Budgets for 2027-28

- To consider the budgets for 2027-28 and whether any external works are required to the pavilion including whether the final stage of replacing the 3 windows/front entrance door should be considered.

Documentation

- To request any outstanding documentation on parish owned buildings.



WRITTLE PARISH
COUNCIL

Parish Office, The Green, Writtle, Chelmsford, Essex CM1 3DT

Tel: 01245 420066 E-mail clerk@writtle-pc.gov.uk

writtle-pc.gov.uk

PLA.26/27.35 Oxney Green

- To receive an update on the pétanque project.
- To consider the position of the goal posts following the installation of the pétanque.

PLA.26/27.36 Any other items for the next agenda.

PLA.26/27.37 Date of the next meeting. The next meeting is on Monday, 14 December 2026 commencing at 8.15pm.

Signed *Lauretta Fox, Parish Clerk*

Date 14 October 2026