

Writtle Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/05/2026		
	Cash in Hand 01/04/2026		141,704.48
	ADD Receipts 01/04/2026 - 31/05/2026		104,051.55
	SUBTRACT Payments 01/04/2026 - 31/05/2026		47,117.07
	Cash in Hand 31/05/2026 (per Cash Book)		198,638.96
B	Cash in hand per Bank Statements		
	Petty Cash 01/04/2024	0.00	
	Current Bank Account 31/05/2026	10,284.00	
	Deposit Bank Account 31/05/2026	103,688.07	
	Equals Card 30/04/2026	0.00	
	Barclaycard 31/05/2026	0.00	
	CCLA Deposit Fund 31/05/2026	84,666.89	
			198,638.96
	Less unrepresented payments		
			198,638.96
	Plus unrepresented receipts		
B	Adjusted Bank Balance		198,638.96
	A = B Checks out OK		