



WRITTLE PARISH COUNCIL

Clerk to the Council – Laretta Fox
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**Councillors are summoned to attend the extra ordinary meeting of the Writtle Parish Council
Executive & Finance Committee that will be held on Tuesday, 28 July 2026 at 12.00pm
in the Parish Office**

Laretta Fox 22 July 2026

Distribution: Members of Writtle Parish Council as follows:
Councillors: I Nicholls (Chair), M Evans (Vice Chair), M Jones, S Massey, J Milligan

The press and the public are cordially invited to attend

AGENDA

E&F26/27.18 Public Forum. There will be 15 minutes available for public question time limited to 2 minutes maximum per person.

E&F26/27.19 Apologies for absence. The Clerk to advise of apologies for absence.

E&F26/27.20 Minutes of the last meeting. To consider and approve the minutes of the meeting held on [8 June 2026](#) as a true and correct record.

E&F26/27.21 Declaration of Interests. All members are reminded that they must disclose any interest that they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her of it.

E&F26/27.22 Exclusion of Press and Public

The Executive and Finance Committee is recommended to approve the following resolution: In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 the Press and Public be excluded from the meeting for the duration of the following item(s) on the basis that the information to be disclosed would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

E&F26/27.23 Staffing. To consider the report and agree actions.

E&F26/27.24 Date of the next meeting. The next meeting is on Monday, 12 October 2026.